**State Employee Charitable Campaign**

**State Policy Committee**

Wednesday, March 13, 2024

1:00 PM

1100 Congress Ave, Conference Room E1.018, Austin, TX 78701

**MEETING AGENDA**

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| This meeting may be held by videoconference call pursuant to Texas Government Code §551.127. The member presiding over the meeting will be physically present at the location of the meeting listed above and will preside over the meeting at that location. The meeting will be accessible to the public at the physical location listed above. If the meeting is held by videoconference call, an audio recording of the meeting will be available upon request after March 30, 2024.The State Policy Committee may discuss and/or take action regarding the following agenda items. The Committee may go into executive session on any agenda item listed below as authorized by the Open Meetings Act, Texas Government Code chapter 551. |
| **State Employee Charitable Campaign****Vision:** *A dynamic and growing campaign through which state employees and retirees make meaningful investments in charities serving Texans.***Mission:** *To facilitate the process of charitable giving through payroll deductions for state employees and retirees.* |
| 1. SPC Roll Call | SPC Chair |
| 2. Order of Business  | SPC Members |
| 3. Review and potential approval of February 28 meeting minutes | SPC Members |
| 4. Discussion: Overview of Purpose and Benefit of SECC | SPC Members |
| 5. State Campaign Manager 2023 Progress Report (administrative, fiscal, and programmatic matters, including progress in completion or delivery of contractual services) | State Campaign Manager (SCM) |
| 6. Donor Interest Focus – Services for Veterans | SPC Members |
| 7. SECC 2023 Local Budget | SPC Members |
| 8. Review and potential approval/authorization of 2024 Local Employee Committees  | SPC Members |
| 9. Review and potential acceptance of 2024 Local Campaign Manager applicants | SPC Members |
| 10. Review and potential approval of 2024 Local Campaign Budget | SPC Members |
| 11. Proposed Rule Review and/or Proposed Amendments to the following chapters in Title 34 Texas Administrative Code: 325, General State Policy Committee Provisions; 326, Campaign Management; 327, Local Campaign Management; 329, Eligibility Criteria for Statewide Federations/Funds and Affiliated Organizations; 330, Eligibility Criteria for Local Federations/Funds, Affiliated Organization, and Local Charitable Organizations; 331, Review and Appeal Procedures for Statewide Federations/Funds and Affiliated Organization; 332, Review and Appeal Procedures for Local Federations/Funds, Affiliated Organizations, and Local Charitable Organization; 333, Campaign Materials; 334, Grievance Procedures. | SPC Members |
| 12. SPC Strategic Plan:* **Increase State Agency and Employee Participation;**
* 2024 Giving Nexus improvements
* Agency leader outreach
* Retiree outreach
* Improve campaign communications
* **Elevate Efficiency and Effectiveness of Campaign Management;**
* Texas Administrative Code review
* Identify solutions and supports for Local Campaign Managers
* **Improve Charity Application Process for Campaign Stakeholders;**
* 2024 statewide charity applications
 | SPC Members |
| 13. Discussion regarding potential activities to recognize 30th Campaign Anniversary  | SPC Members |
| 14. Discussion on impact of new legislation on SECC, including Senate Bill 14 (88R, 2023) | SPC Members |
| 15. Review and refresher of the policies and procedures for the State Policy Committee review of Statewide Charity Applications | SCM |
| 16. Discussion and potential adoption of changes to participating charities policy (potential adoption of a contingency policy for when SECC may need to consider withholding donations from participating charities due to serious, extenuating circumstances) | SPC Members |
| 17. SPC Chair and Co-Chair Roles | SPC Members |
| 18. Public Comment * Public comment may include any agenda item or any item not on the agenda.

 The public is encouraged to take advantage of this opportunity. Comments may be limited to three (3) minutes.  | SPC Chair |
| 19. Future Agenda Topics | SPC Members |
| 20. Set Next Meeting | SPC Chair |
| 21. Adjourn | SPC Chair |
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**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

Persons with disabilities who plan to attend this meeting and who need auxiliary aids or services (such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille), are required to contact Greg Bennett at 512-694-2872 at least five (5) workdays prior to the meeting so that appropriate arrangements can be made. The SPC may go into closed session to deliberate any item on this agenda if it is authorized under the Texas Open Meetings Act, Tex. Gov’t Code Chapter 551.